



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
US ARMY INSTALLATION MANAGEMENT COMMAND  
2405 GUN SHED ROAD  
JOINT BASE SAN ANTONIO FORT SAM HOUSTON, TEXAS 78234-1223

November 19, 2018

Mr. Sean Marvin  
107 S. West St., Ste. 815  
Alexandria, VA 22314-2824

Dear Mr. Marvin:

This letter acknowledges receipt of your Freedom of Information Act (FOIA) request dated April 17, 2018. You requested copies of any and all contracts that Fort Polk or its representatives or agents have entered into with any colleges or universities, to include but not be limited to schools listed below, since January 1, 2010:

- a. University of Phoenix
- b. Ashford University
- c. DeVry University
- d. Kaplan University
- e. Strayer University

For reference, your request was reviewed by this office on November 16, 2018 and was assigned case number FP-19-004076. Your request is being processed in accordance with Title 5 United States Code 552, The Freedom of Information Act.

You requested a waiver of any fees. In this case your request for a fee waiver is not granted since it does not meet the criteria; however due to the timeframe of receipt, the fees will be waived.

To check the status of your request please go Records Management & Declassification Agency (RMDA) website <https://www.foia.army.mil/facts/casestatus.aspx>.

We will be unable to respond to your request within the FOIA's 20-day statutory time, as there are unusual circumstances, which affect our ability to quickly process your request. The unusual circumstance is the need to search for and collect records from a facility geographically separated from this office.

Your request has been placed in our complex processing queue and will be worked in the order the request was received. Because we are required to address a large number of FOIA/Privacy Act demands, many involving sensitive records, we cannot

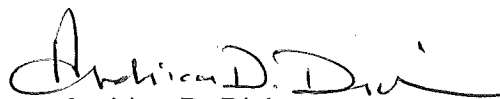
always respond to requests as quickly as we would like. Accordingly, we handled backlogged cases on a "first in, first out" basis, a practice that has been recognized by the courts (for example, *Open American v. Watergate Special Prosecution Force*, 547 F.2d 605, 614-16 (D.C. cir. 1976)). Nevertheless, we apologize for any inconvenience this delay may cause. The command is working this request as quickly as possible.

You have a right to seek dispute resolution services pertaining to any aspect of your request to Ms. Joyce Luton, the FOIA Public Liaison at 210-466-0433.

Additionally, you have the right to contact the Office of Government Information Services (OGIS) to inquire about the FOIA mediation services they offer. The contact information for OGIS is: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

The point of contact is Andrica Dickerson at 210-466-0418, or email: [usarmy.jbsa.imcom-hq.mbx.foia-requester-service-center@mail.mil](mailto:usarmy.jbsa.imcom-hq.mbx.foia-requester-service-center@mail.mil).

Sincerely,

A handwritten signature in black ink, appearing to read "Andrica D. Dickerson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Andrica D. Dickerson  
IMCOM HQ FOIA Officer