Dear Mr. Boylan,

I am in receipt of your letter and request for modification of the FY18 contract offer. I am not able to negotiate the terms of the FY18 option year contract modification, please return the SF30 document and attachment including the business plan as they were provided to you in your contract offer.

Acquisitions has previously concurred on the documents as has VA’s Office of General Council.

The State must submit a signed SF30 agreeing to the attachment of all the modification of contract language changes, and the allocation, and must submit a signed business plan that incorporates all the language and minimum performance targets that were a conditional part of the contract offer.

You may return the documents noted above to me by Noon EST today; including the background investigation documents for the three staff that have not yet initiated background investigations, as required by the FY17 contract, or you may notify me in the future, if the state will accept a contract offer with the terms that were noted in this modification. A new contract offer will have to be written for the state, and no work may be performed until this contract is signed.

As indicated in my email to you on 24 September, without a signed SF30, accepting the language changes and business plan as sent to you in the contract offer, and the required background investigation documents, work will not be permitted after 1 October due to agreement expiration.
Mary K. Hoelscher
Supervisory Contracting Officer
VBA Southeast Regional Contracting Team

**iPhone is currently out of service – please send email or IM**

Email: mary.hoelscher1@va.gov

**U.S. Air Force Veteran**

Be STRONG when you are weak, be BRAVE when you are scared, and HUMBLE when you are VICTORIOUS.

Please take a moment to complete our customer satisfaction survey. We strongly value the feedback of our customers and are always striving to improve our services. You may respond to this ongoing survey on a recurring basis. [https://survey.htm.va.gov/Perseus/se.ashx?s=7FDA9EA73E3BD737](https://survey.htm.va.gov/Perseus/se.ashx?s=7FDA9EA73E3BD737)

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